

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, January 9, 2020 – 1:30 p.m.
Board Room

MEMBERS PRESENT: Judith Troutman-Acting Chair, Andre Torng, Juanita Skillman, Yvonne Horton, Bunny Carpenter, Ryna Rothberg, Annie McCary, Cush Bhada, Janey Dorrell, Dennis Boudreau

MEMBERS ABSENT: Ed Tao

OTHERS PRESENT: Dick Rader, Beth Perak and Annette Soule were present in audience

STAFF PRESENT: Siobhan Foster, Brian Gruner, Betty Parker, Jennifer Murphy and Jackie Kupfert

Call to Order

Acting Chair Troutman called the meeting to order at 1:30 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made, and by consensus, the agenda was approved.

Approval of Committee Report for November 14, 2019

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Acting Chair Troutman stated she is sitting in for Chair Joe Fitzekam.

Report of the Recreation and Special Events Director

Mr. Gruner presented the year in review slide show.

Ms. Murphy reported on the following upcoming events: the Lunar New Year event will be held on January 11 at the Performing Arts Center. The Lunar New Year festival will be 11 a.m. to 2 p.m. and is free. The Lunar New Year performances will begin at 6:30 p.m. with tickets available for \$10 and \$15. On March 7 Frankie Avalon will be performing at the Performing Arts Center at 7 p.m. Tickets are available now for \$40 or \$50. The Health and Wellness Expo event will be on March 28 at Clubhouse 5 from 10 a.m. to 3 p.m. This event is free.

Acting Chair Troutman inquired about coordinating with the Transportation Department regarding bus excursions and cost allocation. Mr. Gruner confirmed coordination between the departments and the cost is absorbed by both departments. Acting Chair Troutman inquired as to sponsor revenue allocation. Mr. Gruner stated it is allocated to a deferred account then distributed to each work center that is hosting the event sponsored. Advisor Dorrell referenced page 12 of the slide show regarding resident versus non-resident utilization. Ms. Murphy stated utilization incorporates both however the group who reserves the room completes the utilization slip. Classes are residents only. Advisor Dorrell inquired about a master calendar which would prevent double bookings of Recreation events and club events thus increasing attendance at Recreation events. Ms. Murphy stated there is a master calendar on the website where clubs may enter their events. Recreation will be releasing a flyer which will list the bands for 2020. Mr. Gruner stated staff does try to avoid club events, but sometimes it is unavoidable.

Director Skillman inquired about the upgraded appliances mentioned on page 19 of the slide show. Mr. Gruner stated Recreation was contracted to purchase those appliances and replaced the refrigerator only at this time. Director Skillman stated she is in disagreement with Advisor Dorrell regarding Recreation coordination with clubs while event planning. Advisor Dorrell stated the coordination is truly needed.

Member Comments (*Items Not on the Agenda*)

Members spoke on the following topics: an outdoor multi-use theatre, granddaughter's bat mitzvah, car club auto inspection and maintenance area at Clubhouse 1 overflow lot, change of visiting hours at stables, fireworks causing distress for horses and the repair of a strip in a horse stall.

Acting Chair Troutman stated Disaster Preparedness has already partnered with FEMA and OC Health Department for Disasters. Acting Chair Troutman requested the resident wait for these items to be resolved before CAC can address the multi-use theatre.

Director Carpenter stated insurance liability would be the largest concern regarding the auto inspection and maintenance area and inquired if the service offered would be once a month and what supplies would be needed. The Car club stated they would only be checking fluids, no changing of fluids; no work will be done. The Car club also stated the service would be once a month, waivers would be signed by those participating and would ask for pop-ups and cones. Advisor Dorrell inquired about advertising of this service. The Car club stated they would utilize flyers, website, etc. Director Bhada agreed with the idea of an auto inspection and maintenance area. Director McCary agreed with the idea as well with an inquiry regarding a document of release of liability. The Car club stated this would be necessary to ensure the club is not held liable with injury while inspecting the autos; an inspection sheet has been created. Director Torng agreed with this idea and recommends a 3-month pilot program. An inquiry to staff with regards to usage of the overflow lot was posed. Ms. Murphy stated the lot is being used currently by RVs during maintenance, but will be available in March, 2020. Director Skillman stated very few use the lot with regards to the Library. Staff is to report under future agenda items next meeting.

Director Carpenter stated she understands the dilemma regarding the bat mitzvah, however staff recommendation stands. The resident stated the room is being used by a club as a rollover which means no Sunday is available. Director Carpenter inquired about what club is using Clubhouse 2. Ms. Murphy stated many clubs are using the other requested clubhouses. Acting Chair Troutman inquired as to if there is a rollover time limit and suggested maybe 10 years. Director Carpenter

stated rollovers were reviewed at CAC in 2019 with limitations to the number of rollovers allowed. Acting Chair Troutman stated a staff meeting with directors will happen and GRF will address. Director Bhada inquired as to the size of the bat mitzvah. The resident stated about 175 persons and will need the clubhouse the entire day. Advisor Dorrell inquired as to the club moving if staff can find a replacement room. Director Torng inquired as to the dance clubs using the kitchen and why the resident party needs so much time. Resident stated the setting up of the room and kitchen takes all day. Acting Chair Troutman requested staff to review and meet with appropriate directors. Ms. Murphy stated the club was approached and they are not willing to move.

Director Carpenter stated staff will be addressing the sharp edge in the horse stall referred in member comments. Director Carpenter stated the fireworks cause trauma to the horses and other animals in the Village and directed staff to research alternatives. Acting Chair Troutman stated during wars, horses were used and had ear coverings. Director Horton stated they used mules in the wars. Director Skillman stated that even if we stopped our fireworks, the City of Laguna Hills hosts fireworks at Laguna Hills High School. Director Carpenter stated we did not have fireworks before. Mr. Gruner stated staff will look at different locations and alternatives with 4th of July being the most attended event. Resident stated the horses did not react to fireworks from other cities.

Director Horton inquired as to if the rules are arbitrary at the Equestrian Center in regards to visitors and repair work policies. Mr. Gruner stated visitors are welcomed and will inquire with staff regarding this issue. Mr. Gruner stated he is hosting a discussion tomorrow in regards to street repair (asphalt repair) and the entire facility. A resident stated the smoothing of the road made the horses slip.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

Equestrian Center Pricing Policy– Mr. Gruner introduced Ms. Betty Parker, CFO to report on the Equestrian Center Pricing policy. Ms. Parker stated in June, 2019 the budget was presented and has been approved for 2020. Ms. Parker stated the discussion points listed in the report.

Discussion ensued.

Motion was made to set the horse storage trailer fee to 50% of the charge for a recreational vehicle in the RV storage lot.

Motion passed unanimously.

Director Horton requested this to be discussed with the Ad-Hoc committee that will be formed.

ITEMS FOR DISCUSSION AND CONSIDERATION

Clubhouse Operating Rules Signs – Mr. Gruner stated signs have been posted with regards to Operating Rules signs, but have been removed per request of the Community Activities Committee. Director Carpenter stated the signs included verbiage in red regarding two anti-harassment

statements and would like the operating rules posted without these statements. Director Carpenter also stated GRF lawyers are currently reviewing the statements.

Staff was directed to remove this verbiage from the operating rules.

Community Activities Committee Charter - Director Carpenter presented her redlined version of the Community Activities Committee Charter. Director Bhada agreed with the changes. Director Torng inquired about adding "review" verbiage to #2. Request was accepted.

Ms. Murphy stated division will be changed to department in #2 and #3.

Staff was directed to make the requested changes and create a staff report for the February GRF agenda.

Motion was made to approve changes to CAC charter as suggested.

Motion passed unanimously.

Fitness Center Hours of Operation - Mr. Gruner stated the Fitness Center Hours of Operation utilization report and usage warrants current hours of operation to remain status quo.

Director McCary stated she understands the argument of usage, but addressed staff hours necessary for operations. Mr. Gruner stated staff comes in about 15-20 minutes early to properly open the Community Fitness Center.

Staff was directed to create a staff report for the February GRF meeting which would include the recommendation of opening one hour earlier on Saturday and closing one hour earlier one day during the week.

California Parks and Recreation Society Conference - Ms. Murphy reported on the CPRS conference and would like to invite Community Activities Committee Chair Joe Fitzekam for the Wednesday event day.

Staff was directed to invite Chair Joe Fitzekam.

CAC Equestrian Center Ad-Hoc Committee - Director Carpenter stated the requested for the Ad Hoc Equestrian Center charter: review service levels, budgets and project revenue; review and evaluate all budgeted programs , repairs and maintenance needs; review and evaluate existing rules and policies and recommend changes of said policies as appropriate; consider recommendations and encourage the participation of resident and borders in the activities and programs current and future; create a resolution that details expectations for service levels, procedure for recommended rule changes and approvals.

Director Carpenter stated the following will be on the ad-hoc committee: Director Carpenter (chair), Director Horton; Gary Empfield, DeAnne Holle, Stefanie Brown, Sally Ingmason will be advisors. Director Carpenter requested Ms. Kupfert to send an email to the CAC Directors for volunteers.

Director Carpenter stated this ad-hoc committee will be established to research decreased attendance of activities at the Equestrian Center, ensure stalls are filled and advertise the Equestrian Center more.

Director Bhada inquired as to this being an ad-hoc sub-committee to CAC. Director Carpenter confirmed it will be a sub-committee. Director Skillman stated the ad-hoc committee must be task oriented and inquired if it is working in conjunction with the Saddle club. Director Carpenter confirmed Director Skillman's statements.

Gary Empfield volunteered to be a part of this committee. He stated the Saddle Club provides assistance to the Equestrian Center, but does not feel it appropriate to critique the operations. DeAnne Holle, Stefanie Brown, Sally Ingmason volunteered as advisors.

Staff was directed to create a report for the February GRF meeting.

Motion was made to establish an Equestrian Center Ad-Hoc Committee.

Motion passed unanimously.

Clubhouse 1 Blackout Shades - Ms. Murphy reported on the proposed quote of \$15,000 for adding blackout shades in the Clubhouse 1 Main Lounge.

Acting Chair Troutman inquired about reservations still being taken at Clubhouse 1. Director Bhada agreed with postponing the installation and inquired as to the process of choosing the current blinds.

Staff was directed to review the installation of new blinds when Clubhouse 1 will be renovated.

Review of Clubhouse Holiday Hours - Ms. Murphy reported on clubhouse holiday hours and requested a limitation of hours on certain holidays. She stated the current closures of facilities on those holidays.

Staff was directed to present a staff report including usage for the last two years for the next CAC meeting.

Off Season Children's Swim Hours Adjustment - Ms. Murphy reported on winter children's swim hours adjustment recommendation. Staff recommended a survey of swimmers only.

Staff was directed to present a staff report on this for the next CAC meeting.

ITEMS FOR FUTURE AGENDAS

Review of Service Levels and Projected Revenue Related to Recreation Department Operations - Director Carpenter stated this item to remain under future agendas, but will not be discussed at the next CAC meeting.

Review of Existing Recreation Department Rules and Policies - Staff was directed to keep this item under future agendas only.

Update on Recreation/Club Meetings - Director Carpenter stated she would like to attend the club president's meetings and inquired as to adding harassment training for club presidents.

Ms. Murphy invited the entire dais to the club president's meeting which will be held on February 20 at Clubhouse 5 from 2 to 4 p.m.

Fireworks Show at Clubhouse 2 - This item was discussed during member comments.

Staff was directed to research alternatives to fireworks and different launch locations.

CONCLUDING BUSINESS

Committee Member Comments

Dennis Boudreau introduced himself and is happy to be on CAC as an advisor.

Janey Dorrell thanked committee for adding her as an advisor. She enjoyed the Volunteer Luncheon in the past.

Director Rothberg enjoys the professionalism of those on the dais.

Director Torng thanked all for being here today.

Director Skillman stated there are blurred lines between clubs and groups and voiced disapproval of lack of invitation of directors to the annual Volunteer Luncheon.

Director McCary stated this was a great meeting.

Ms. Murphy stated the Club President's meeting will be held on February 20 at Clubhouse 5 from 2 to 4 p.m. with doors opening at 1:30 p.m. Ms. Murphy also stated the Volunteer Luncheon historically only invited board members for two years as board luncheons have been provided separately.

Mr. Gruner stated Happy New Year and looks forward to working with the Community Activities Committee.

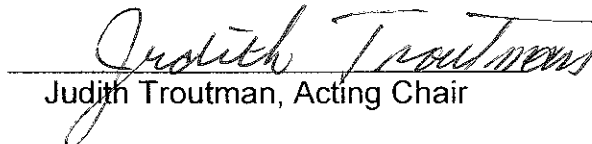
Acting Chair Troutman thanked those who stayed in the audience.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. at the Community Center in the Board Room on Thursday, March 12, 2020.

Adjournment

There being no further business, the Acting Chair adjourned the meeting at 4:07 p.m.


Judith Troutman, Acting Chair